

Camper Sexual Abuse Prevention Training Guidance

Per [ATCP 78.26\(5\)\(c\)](#), all residential youth activities that operate under the license must train their staff and volunteers on camper sexual abuse prevention. The UW-Madison Office of Youth Protection and Office of Compliance has developed training to meet the license requirements.

Who is required to complete the training?

All staff members and volunteers who take custodial care of youth participants must complete the camper sexual abuse prevention training. This includes staff and volunteers in Authorized Custodian and Authorized Assistant Custodian roles. Authorized Adults and Guest Speakers are not required to complete the training.

How frequently must each staff member or volunteer complete the training?

Camper sexual abuse prevention training is required once annually per ATCP 78.26(5)(c).

How can I administer the training content to my staff members and volunteers?

There is no requirement for how the training should be administered to staff members and volunteers (i.e., online, self-paced, in-person, individually or in a group setting). The Office of Youth Protection encourages youth activities to present camper sexual abuse prevention training in-person during staff orientation whenever possible. Regardless of how the training is administered, the youth activity must maintain documentation of training completion.

How must I document and maintain a record of completion of the training?

The individual youth activity must maintain a copy of the curriculum provided to all staff members and volunteers. In addition, the youth activity must maintain a record of completion by way of individual certificate or dated documentation, with each participant's name, for the training that occurred. For example, if the training is offered in-person, make a list of the names of all attendees. If a youth activity is inspected by ATCP 78, the youth activity will need to provide the training curriculum and proof of completion upon request.

What topics are required to be covered in the camper sexual abuse prevention training?

[ATCP 78.26\(5\)\(c\)](#) outlines the topics required to be covered in the camper sexual abuse prevention training. Some of the content in this training may overlap with other required trainings (e.g., Mandatory Reporting of Child Abuse and Neglect and Sexual Misconduct and Clergy Crimes in Youth Activities). However, this training is focused on prevention while the other required trainings are focused on reporting.

The learning objectives of this training include:

- Understand the dynamics of abusive or sexualized behaviors among youth participants
- Identify measures to reduce instances of youth-to-youth or staff-to-youth 1:1 interactions
- Recognize inappropriate conduct in youth activity staff behavior toward youth participants
- Recall steps to respond to a disclosure or suspicion of abuse including strategies for communication with staff, youth participants, parents, and the media

